



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

March 23, 2018

The Honorable Gordon F. Saunders
Chief Judge
County of Botetourt General District Court
20 S. Randolph Street, Suite 200
Lexington, VA 24450

The Honorable Laura L. Dascher
Chief Judge
County of Botetourt Juvenile and Domestic Relations District Court
P. O. Box 139
Covington, VA 24426

Audit Period: July 1, 2016 through June 30, 2017
Court System: County of Botetourt
Judicial District: Twenty-Fifth

We are performing a statewide audit of the Combined District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable William H. Cleaveland, Judge
The Honorable Paul A. Tucker, Judge
Bonnie D. Simmons, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia