



## THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2021-2022 State Budget ([Chapter 552](#) of the 2021 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above should complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to [LocalGovernment@apa.virginia.gov](mailto:LocalGovernment@apa.virginia.gov). **The report for the Fiscal Year 2021 (or applicable reporting period) is due by October 1, 2021.**

### SECTION 1 – LOCALITY INFORMATION

**Locality Name:** City of Charlottesville  
**Contact Name/Title:** Andrea Henry, Water Resources Protection Program Administrator  
**Contact Address:** 305 4<sup>th</sup> Street NW, Charlottesville, VA 22903  
**Contact Email:** henrya@charlottesville.gov  
**Contact Phone:** 434-970-3529  
**Report Completion Date:** September 29<sup>th</sup>, 2021

### SECTION 2 - STORMWATER UTILITY FEES

*For your stormwater utility fees provide the following information from your current fiscal year or most recent audited annual financial report. (Note: “Draft” or preliminary amounts from the current fiscal year may be submitted due to the timing of this report’s October 1 deadline, which is prior to a locality’s annual audited financial report deadline of December 15.)*

**Financial Statement Fund Name:** Profit and Loss Sheet for Proprietary Funds, Stormwater Fund Column  
**Fiscal year:** 2020

| Revenues   | Expenditures | Ending Fund Balance or Net Position |
|--|--------------|-------------------------------------|
| \$2,034,647  | \$1,317,294  | \$8,458,418                         |
| If necessary, provide any additional detail/clarification below about the financial information provided at Section 2. |              |                                     |

- Section 2 reflects the City of Charlottesville’s audited Comprehensive Financial Report for the fiscal year ending June 30<sup>th</sup>, 2020. An audit is currently underway for the fiscal year ending June 30<sup>th</sup>, 2021.
- Revenues reported include \$76,247 collected in “charges for services” represent permit fees. Utility and permit fees are combined in the stormwater fund and are audited together.
- Net position represents funding for the Water Resource Protection Program (WRPP) CIP fund. Fund expenditures include the stormwater infrastructure rehabilitation program, WRPP master planning, improvement projects (drainage and water quality), and the Neighborhood Drainage Program.

## SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

*Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.*

### A. Operations & Maintenance Program

Operations includes the administration of the Water Resources Protection Program, including several staff positions (WRPP Administrator, VSMP Administrator, Water Resource Specialist, and Stormwater Technician). These positions are responsible for master planning, customer service, data management, project management, and regulatory compliance. Operations also includes overhead for program implementation.

Maintenance includes staffing a stormwater maintenance crew to conduct programmatic BMPs such as street sweeping, leaf collection, stream debris removal, and infrastructure flushing. Additionally, the City’s stormwater crew handles emergency repairs.

### B. Capital Improvement Program

The City’s Capital Improvement Program has several components, including the following:

1. Infrastructure rehabilitation program: This program is responsible for inspection and subsequent rehabilitation/replacement of structurally inadequate “grey” infrastructure. Nutrient and sediment reductions are not targeted outcomes for this program.
2. Neighborhood drainage program: This program is a cost-participation program for homeowners to develop small-scale drainage solutions on their properties in scenarios where drainage issues are not associated with the inadequacy of public infrastructure. Nutrient and sediment reductions are not targeted outcomes for this program.
3. WRPP improvement program: This program implements projects to improve drainage conveyance, stream stability, and water quality in the City’s watersheds. Nutrient and sediment reductions are considered when prioritizing the implementation of new or retrofitting of existing BMPs. Stream restoration projects are also prioritized based on estimated nutrient and sediment load reductions.
4. WRPP master planning: This program identifies structural and programmatic solutions using the best available science to alleviate and mitigate flooding, increase stream health, and prioritize public health and safety. The potential for nutrient and sediment load reductions is weighed heavily when prioritizing structural projects.