

LOCALITY STORMWATER UTILITY REPORTING FORM

DUE ANNUALLY BY OCTOBER 1

The purpose of this form is to implement the following stormwater utility reporting requirement established by Paragraph H.1. of Item 363 of the FY15-16 State Budget [Chapter 665]: “Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to § 15.2-2114, Code of Virginia, shall provide to the Department of Environmental Quality by October 1 of each year, in a format specified by the Department, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs.”

Each Locality subject to the reporting requirement set forth above shall complete and submit this form to the DEQ by each October 1, to: Joan.Salvati@deq.virginia.gov. [APA update: Please submit this report to LocalGovernment@apa.virginia.gov]

SECTION 1 – LOCALITY INFORMATION

Date: **September 29, 2017**

Locality Name: **City of Colonial Heights**

Contact Name: **William E. “Chuck” Henley, P.E., Director of Public Works/City Engineer**

Contact Address: **201 James Avenue (P.O. Box 1304) Colonial Heights, VA 23834**

Contact Email: **henleyc@colonialheightsva.gov**

Contact Phone: **804-520-9334**

SECTION 2 - STORMWATER UTILITY FEES

For your stormwater utility fees provide the following information from your most recent annual financial statement.

Fund Name: *Stormwater Management* Fiscal year: *Unaudited 2017 (July 1, 2016-June 30, 2017)*

Revenue	Expenditures	Balance
388,088	341,531	555,667

SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.

The wide range of activities within the City of Colonial Heights’ storm water management program that are funded by utility fees can be summarized in three major subprograms:

Administration and Management

This program integrates storm water management with the City's adopted plans for economic development, infrastructure investment and environmental regulatory compliance. It also includes responsibilities and activities related to managing the storm water utility, master planning and coordinating interdepartmental efforts – all with the goal of delivering a comprehensive storm water program. Complaint response and development review are important customer service activities of this program. So is regulatory compliance including public education, pollution control and monitoring.

Operation and Maintenance

This program includes, but is not limited to the daily workload necessary to maintain the storm water system at serviceable and compliant levels. Its main activity is the maintenance and repair of storm drains, culverts, open channels and other components of the City's storm water system. Also included is the training of city staff on best management practices.

The sweeping of streets is an important activity of this program with the aim of removing debris and reducing pollutants that enter the storm water system. The department of public works estimates that the sweeping function of the operations and maintenance program achieved the following overall reduction in nutrients for FY 2017:

TN (lbs/yr)	TP(lbs/yr)	TSS (lbs/yr)
1,532	613	183,830

Capital Improvement Program (CIP):

This program operates on a five-year horizon to implement the storm water facilities and infrastructure that address the present and future needs identified in the long-range storm water plan. It includes the replacement and construction of storm drains, culverts, open channels and other components of the storm water system. The financial program lists the planned projects with corresponding revenues, financing sources and costs. It is recommended annually by the Planning Commission and approved by City Council.